



Tennessee Department of Environment and Conservation
Division of Water Resources
William R. Snodgrass Tennessee Tower
312 Rosa L. Parks Avenue, 11th Floor, Nashville, Tennessee 37243

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

PURPOSE

The purpose of this Notice of Intent (NOI) is for a Tennessee city, county, utility district, university or military base to submit the information necessary to obtain coverage under an NPDES permit to discharge stormwater runoff from a Phase II municipal separate storm sewer system.

INSTRUCTIONS

You must provide the following information to the Division of Water Resources as application material. You may either submit a hard copy of the signed NOI as described in sub-part 2.2.1 of the MS4 Permit, signed in accordance with the signatory requirements of sub-part 6.7 of the permit, and a copy of the NOI, to the address shown in sub-part 1.2 of the permit for the EFO responsible for the county where the facility is located; or you may submit by e-mail, the completed NOI and attachments (such as map and city ordinances) to water.permits@tn.gov.

After completing the questions in each section, list the Best Management Practices (BMPs) that you will implement in each program. Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

After completing the BMP's in each section provide the administrative information to complete those BMP's as explained here:

Primary Contact and Position/Title	The person in your organization serving as the primary contact.
Other Department and Roles	Other departments within your organization involved in the project and how their role is identified.
Other Government Entity and Roles	Identification of other government entities responsible for implementing one or more of the BMP's. Include a copy of the contract or proposed agreement with execution schedule.
Other Institutions and Roles	Identification of partnerships with another MS4 operator or institution (e.g., Chamber of Commerce, environmental interest organizations, civic groups) to achieve the BMP's.
Target Groups (if applicable)	Specific kinds of groups that will be targeted, such as service industries (i.e., carpet cleaning), civic groups, schools, and church groups, etc.

PART I - ADMINISTRATIVE INFORMATION

Name of Phase II MS4 city, county, stormwater utility district or public institution: City of Lakeland

Include a latitude and longitude of a representative location within your boundaries for mapping purposes.

Latitude (dd.dddd): -89.73 Longitude (dd.dddd): 35.262

Wyatt Bunker Mayor
Responsible Elected Official or Officer Title

10001 Highway 70 Lakeland TN 38002
Street Address City State Zip Code

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

PROGRAM CONTACT

Emily Harrell

Name

eharrell@lakelandtn.org

Email Address

(901) 867-5418

Phone Number

TECHNICAL CONTACT

Name

Email Address

Phone Number

☒ Attach an organizational chart that shows the different departments involved in stormwater management.

PART II - DESCRIPTION OF STORM SEWER SYSTEM

ITEM A - AREA SERVED (IN SQUARE MILES)

For a city, town, university, or utility district university or military base:

Provide jurisdiction area within current boundaries

23.72 sq miles

Provide additional area of urban growth boundary

0.3066 sq miles

For a county:

Provide total area:

Provide area that is unincorporated

Provide unincorporated, urbanized area (UA)

Indicate by checking the appropriate box if the permit will be used to regulate non-UA portions of the county:

☐ No

☐ Yes, the entire county (unincorporated)

☐ Yes, the non-UA portions, as follows: _____

ITEM B - STORM DRAINAGE INFRASTRUCTURE

Give figures for the following features of stormwater drainage infrastructure owned or operated by the local government. For a county government, indicate whether the figures represent the entire county or only the urbanized area. Figures for length and number of culverts and catch basins may be rough estimates.

For counties: Entire county ☐ Urbanized area only ☒

Storm Sewers 30.2miles (miles or feet)

Open Ditches 64.21miles (miles or feet)

Culverts 6

Catch Basins 1132

Water Quality Treatment Ponds 0

ITEM C - MAPS

X	
X	
X	
X	

ITEM D - IDENTIFYING STREAMS WITH UNAVAILABLE PARAMETERS or EXCEPTIONAL TENNESSEE WATERS

[illegible]

If you have additional streams to list, include in a separate attachment.

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

ITEM E - STATE OR EPA ISSUED TDMLs

Identify established and approved TMDLs with waste load allocations for MS4 discharges in your jurisdiction and check the appropriate box. A list of EPA-Approved TMDLs as well as EPA-Established TMDLs for Tennessee waters can be found on the division's web site: <http://www.tn.gov/environment/article/wr-ws-tennessees-total-maximum-daily-load-tmdl-program>.

Yes ☒ No ☐ If yes, list the waterbody ID#, name of unavailable waterbody and parameter(s) of concern:

[illegible]

If you have additional streams to list, include in a separate attachment.

PART III - EXISTING LEGAL AUTHORITY TO CONTROL STORMWATER DISCHARGES TO MS4

You must review existing adopted and signed ordinances or regulations that are associated with stormwater discharges to your MS4. Attach a copy of ordinances and/or policies that give your MS4 the authority to control stormwater discharges into the MS4 storm sewer system. Ordinances and/or policies that deal with stormwater issues might be found, for example, in conjunction with litter control, prohibition of dumping, clean up of spills, grading/building permits, sewer connection ordinances, erosion prevention and sediment control practices, subdivision regulations or other land use/development ordinances.

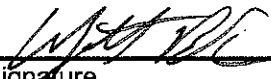
Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

PART IV - SIGNATURE OF RESPONSIBLE CORPORATE OFFICER

This Notice of Intent (NOI) must be signed as follows: For a municipality, state, federal, other public agency, and/or co-permittees by either a principal executive officer or ranking elected official. For purposes of this section, a principal executive officer of a Federal agency includes one of the following:

- I. The chief executive officer of the agency.
- II. A senior executive officer having responsibility for the overall operations of a principal geographic unit of the agency (e.g., Regional Administrators of EPA).

I certify under penalty of law that this document and all attachments were prepared by me, or under my direction or supervision. The submitted information is to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment. As specified in Tennessee Code Annotated Section 39-16-702(a)(4), this declaration is made under penalty of perjury."

 Signature	Mayor, City of Lakeland Title/Municipality	 Date
 Signature	 Title/Municipality	 Date
 Signature	 Title/Municipality	 Date
 Signature	 Title/Municipality	 Date
 Signature	 Title/Municipality	 Date
 Signature	 Title/Municipality	 Date
 Signature	 Title/Municipality	 Date

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

PART V - YOUR PROPOSED STORMWATER QUALITY MANAGEMENT PROGRAM

This NOI requires you to provide a brief description of your current and proposed activities as well as your BMPs for a stormwater management program. The following sections correspond to the six minimum control measures for a Phase II stormwater management program. If another MS4 will be responsible for implementing any or all portions of any or all following six minimum measures, then attach either the interlocutory agreement or the proposed agreement and schedule for adoption. You must still complete this NOI by answering the relevant questions for the six following measures.

For purposes of this NOI, the Public Education and Outreach and Public Participation and Involvement minimum measures have been combined.

SECTION 1 - PUBLIC EDUCATION AND OUTREACH AND PUBLIC INVOLVEMENT/PARTICIPATION

A. Current Activities:

The following is a set of questions on your current Public Education and Outreach and Public Involvement/Participation. These questions are intended to highlight minimum program requirements under the MS4 permit. Each question with a "No" answer must be addressed with a solution in the MS4's proposed program.

1. Does the municipality currently distribute educational materials on the topics of stormwater quality, instream water quality, pollution impacts, pollution prevention, etc.? If yes, briefly describe the materials, including media used (e.g., written brochures, public service announcements, etc.); the topic(s) covered, intended target audience(s), and the distribution method: The City of Lakeland distributes educational materials in the form of brochures, promotional items, public service announcements, and articles. The materials cover a range of topics from general stormwater pollution and prevention, pet waste, recycling, illicit discharge, etc. Most of the public outreach materials are intended for residents and children as the City has very little commercial and no industrial areas. Brochures and promotional items are distributed at City sponsored events throughout the year. The City participates in the TAB (TN Association of Broadcasters) program which funds public service announcements statewide on local radio stations. The City also utilizes its local cable channel 19, City website, City Facebook page and Twitter account to post public service announcements. Articles are submitted to a local newsletter, "Lakeland Currents" highlighting seasonal stormwater topics.

Yes ☒ No ☐

2. Does the municipality currently conduct or participate in public outreach activities focusing on the topics of stormwater quality, stream water quality, pollution impacts, pollution prevention, etc.? If yes, briefly describe the outreach activities, topic(s) covered, intended target audience(s), and the frequency of activities: The City operates an Adopt-A-Street Program, in which residents or groups adopt a section of roadway to perform litter pick-up quarterly. Several of the groups perform litter pick-up more frequently. In addition, the City hosts a Community Clean-Up Day which is held twice per year for residents to dispose of household trash, e-waste, construction debris, yard waste, tires, and white goods. The City also has a Keep Lakeland Beautiful Board, an affiliate of Keep America Beautiful, which conducts community clean-up activities approximately 6 times a year.

Yes ☒ No ☐

3. Does the current municipal stormwater management program comply with Local, State and Federal public notice requirements? If yes, describe how the public is notified: Our notification process is dependent on the type of notice being released. The following is a list of media outlets the City utilizes for public notice: City website, cable Channel 19, various social media avenues, Lakeland Currents newsletter, and newspaper, if needed.

Yes ☒ No ☐

B. Proposed Activities:

1. List the BMPs that you will implement in the areas of Public Education and Outreach and Public Participation and Involvement. These should be based on a set of priorities that you have identified in the areas of Public Education and Outreach and Public Participation and Involvement. Provide a short descriptive name to the BMP in the left column. In the right column, more fully describe the BMP.

**Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)**

For Public Participation and Involvement BMPs, you may not desire to dictate the ways in which the public participates or is involved in the stormwater quality management program; in this case, your proposed program should provide a forum and/or a structure which guides and encourages the public in participation. On the other hand, there may be specific ways you do want the public to be involved, based on your program needs. For instance, you may want stream watch groups to be organized. In both cases, your proposed program should describe how you will accomplish this, along with a time schedule.

PROPOSED BEST MANAGEMENT PRACTICES FOR PUBLIC EDUCATION AND PUBLIC PARTICIPATION		
BMP	Name	DESCRIPTION
1A.	Community Clean-up Events	Community clean-up events to minimize various types of waste in local roadside ditches and streams.
1B.	Community Media Outreach	Distribution of stormwater education materials through various outlets including: City events, local publications, radio, television, City website, social media, etc. The program will target residents, children, developers/contractors, and local businesses.
1C.	Permanent SCM Classes	Conduct classes to educate both residents and contractors about types of permanent stormwater control measures, installation methods, and maintenance requirements. The focus will be on run-off reduction and pollution prevention for residential and commercial sites.
1D.	Stream Buffer Improvements	Perform clean-up along stream buffers and replant with native vegetation and trees to increase buffer widths.

If you have additional BMPs to list, include in a separate attachment.

2. What specific groups will be targeted (e.g., service industries such as carpet cleaning, lawn care, civic groups, schools, church groups) if applicable: Residents, Schools, Homeowners Associations, Restaurants, Auto Mechanic/Oil Change Businesses, Construction Contractors.

C. Measurable Goals and Implementation Milestones:

Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

D. Administrative Information:

ADMINISTRATIVE INFORMATION FOR PUBLIC EDUCATION AND PUBLIC PARTICIPATION	
PRIMARY CONTACT	POSITION OR TITLE
Emily Harrell	City Engineer

Identify other Department(s) that will be involved and their role.

OTHER DEPARTMENT(S)	ROLE

Identify if you will partner with another MS4 Operator, or with another institution (e.g. Chamber of Commerce, Environmental interest organizations, civic groups) in order to carry out the chosen BMPs.

ENTITY	BMP
City of Bartlett	Permanent SCM Classes

Will another governmental entity be responsible for implementing one or more chosen BMPs? If so, identify the entity and which BMP(s) it will implement. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule.

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

ENTITY	BMP

SECTION 2 - ILLICIT DISCHARGE DETECTION AND ELIMINATION

A. Current Activities

The following is a set of questions on your current Illicit Discharge Detection and Elimination Program. These questions are intended to highlight minimum program requirements under the MS4 permit. For MS4s who have not been previously covered under an MS4 permit, each element not currently performed must be implemented by the dates identified in Sub-part 4.1.1 of the permit. Thus, each question with a "No" answer must be addressed with a solution in the MS4's proposed program.

1. Does the municipality currently have a storm sewer system map that shows the location of system outfalls where the municipal storm sewer system discharges into receiving waters or conveyances owned or operated by another MS4? The map must also show: the names and location of waters that receive discharges from those outfalls; inputs into the storm sewer collection system, such as the inlets, catch basins, drop structures or other defined contributing points to the sewershed of that outfall; and general direction of stormwater flow.

Yes ☒ No ☐

2. Does the municipality currently have an ordinance or regulatory mechanism that prohibits unauthorized non-stormwater discharges into the storm sewer system? If yes, attach a copy and give page and section number(s). If No, proceed to the next section (inspections and enforcement).

Yes ☒ No ☐ Page Number 18-47 Paragraph Number 18-602

3. Does the ordinance or regulatory mechanism clearly define non-stormwater discharges, either through a written description of a non-stormwater discharge or through a listing of authorized or unauthorized non-stormwater discharges?

Yes ☒ No ☐

4. Does the ordinance or regulatory mechanism allow right-of-entry on private property for inspection of suspected discharges?

Yes ☒ No ☐

5. Does the ordinance or regulatory mechanism prohibit dumping?

Yes ☒ No ☐

6. Does the ordinance or regulatory mechanism give the MS4 owner/operator the authority to eliminate unauthorized non-stormwater discharges in the event of violations? If yes, note page number and paragraph number.

Yes ☒ No ☐ Page Number 18-59 Paragraph Number 18-605

7. Does the ordinance or regulatory mechanism define penalties for violations? If yes, note maximum penalty, page number and paragraph number.

Yes ☒ No ☐ Maximum Penalty \$5,000 Page Number 18-61 Paragraph Number 18-606

8. Does the municipality presently have personnel and procedures in place to detect, identify and eliminate non-stormwater discharges? If yes, describe and indicate percentage of system inspected: The City inspects its stormwater inlets annually during dry seasons to detect illicit discharge. A visual stream assessment is also conducted at all outfalls. 100% of the inlets and outfalls are inspected within the 5 year permit cycle. In addition, the

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

City has a FOG (Fats, Oils, and Grease) program to inspect grease traps at food service businesses to prevent sewer overflows. The Code Compliance officer also follows up on dumping and property maintenance violations.

Yes ☒ No ☐

9. Does the municipality presently have procedures and personnel in place for enforcement of violations of the illicit discharge ordinance? If yes, describe: A verbal warning will be issued initially. If the violation is not corrected a written notice will be issued requiring compliance within 48 hours. Civil and Administrative Penalties are assessed daily after 48 hours if the violation remains. After 10 days a Stop Work Order is issued and the permit (if applicable) may be revoked. The City Inspector is responsible for all site inspections and enforcement actions with the exception of assessing penalties, which is handled by the City Engineer.

Yes ☒ No ☐

10. Describe how enforcement actions are documented: All enforcement actions are documented in a database. Notice of Violations are also sent to the violator via certified mail.

11. Has the municipality defined "hot spots" for non-stormwater discharge screening and inspection purposes? If yes, describe and provide a map of illicit discharge screening hot spots: The City has identified areas which are potential "hot spots" within its GIS system. These areas include restaurants, automotive repair/oil change businesses, and septic systems. Annual inspections are performed at these locations. If an illicit discharge is observed at a facility, the frequency of inspections at that location will increase.

Yes ☒ No ☐

12. Does the municipality presently have procedures in place to receive and consider information and complaints about non-stormwater discharges that are submitted by the public? If yes, provide brief description: responsible departments, personnel, steps followed: The City Engineer receives all reports of spills which could result in an illicit discharge. If the material is hazardous, emergency services are notified immediately. If the material is non-hazardous, the City will perform an inspection within 24 hours. The City will attempt to determine a source which will be notified of the illicit discharge and required actions. If a source can not be determined, the City may perform the clean-up if determined necessary.

Yes ☒ No ☐

B. Proposed Activities:

1. List the BMPs that you will implement in the area of Illicit Discharge Detection and Elimination. These should be based on a set of priorities that you have identified in the area of Illicit Discharge Detection and Elimination. Provide a short descriptive name to the BMP in the left column and more description in the right column.

PROPOSED BEST MANAGEMENT PRACTICES FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION		
BMP	Name	DESCRIPTION
2A.	Illicit Discharge Detection	Utilize both analytical monitoring and visual inspection techniques to detect illicit discharges. Stormwater inlets and outfalls will be visually inspected. Stream segments with unavailable parameters will be monitored according to the analytical monitoring plan.
2B.	Illicit Discharge Outreach	Distribute educational material to potential "hot spots"
2C.	Hot Spot Monitoring	Monitor potential "hot spots" for illicit discharges.
2D.	Illicit Discharge Prevention	Conduct clean-up events to prevent illicit discharges

If you have additional BMPs to list, include in a separate attachment.

2. What specific groups will be targeted, if applicable? Septic System Owners, Restaurants, Auto Mechanic/Oil Change Businesses, Contractors

C. Measurable Goals and Implementation Milestones

Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

**Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)**

D. Administrative Information

ADMINISTRATIVE INFORMATION FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION	
PRIMARY CONTACT	POSITION OR TITLE
Emily Harrell	City Engineer

Identify other Department(s) that will be involved and their role.

OTHER DEPARTMENT(S)	ROLE

Identify if you will partner with another MS4 Operator, or with another institution (e.g. Chamber of Commerce, Environmental interest organizations, civic groups) in order to carry out the chosen BMPs.

ENTITY	BMP

Will another governmental entity be responsible for implementing one or more chosen BMPs? If so, identify the entity and which BMP(s) it will implement. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule.

ENTITY	BMP

SECTION 3 - CONSTRUCTION SITE STORMWATER RUNOFF PROGRAM

A. Current Activities

The following is a set of questions on your current Construction Site Stormwater Runoff Program. These questions are intended to highlight minimum program requirements under the MS4 permit. For MS4s who have not been previously covered under an MS4 permit, each element not currently performed must be implemented by the dates identified in Sub-part 4.1.1 of the permit. Thus, each question with a "No" answer must be addressed with a solution in the MS4's proposed program.

1. Do the current ordinances/regulations for the municipal stormwater management program comply with Local, State and Federal public notice requirements? If yes, describe how the public is notified: Our notification process is dependent on the type of notice being released. The following is a list of media outlets the City utilizes for public notice: City website, cable Channel 19, various social media avenues, Lakeland Currents newsletter, and newspaper, if needed

Yes ☒ No ☐

2. Do you currently have an erosion prevention and sediment control - or similar - ordinance or regulatory mechanism? If yes, include a copy and reference the paragraph number(s). If No, proceed to the next set of questions below about construction site plans review.

Yes ☒ No ☐ Page Number 18-50 Paragraph Number 18-603

3. Does the ordinance or regulatory mechanism require that site operators implement erosion prevention, sediment control, and other construction waste controls for land disturbance activities?

Yes ☒ No ☐

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

4. Does the ordinance/regulatory mechanism require that controls be implemented for any land disturbances greater than or equal to one acre, or less than one acre if part of a large common plan of development or sale that would disturb one acre or more? If yes, note the page number and paragraph number where this is defined.

Yes ☒ No ☐ Page Number 18-50 Paragraph Number 18-603(1)

5. Does the ordinance or regulatory mechanism contain or reference technical standards for erosion and sediment control? If yes, note the page number and paragraph number where this is defined.

Yes ☒ No ☐ Page Number 18-51 Paragraph Number 18-603(2)

6. Do those technical standards meet or exceed the current effective Tennessee Construction General Permit (TNR100000) requirements for design storm and special conditions for waterbodies with unavailable parameters or Exceptional Tennessee Waters?

Yes ☒ No ☐

7. Do those technical standards require that construction activities maintain temporary water quality riparian buffers during construction?

Yes ☒ No ☐

8. Does the municipality presently have in place a technical review process (i.e. engineering department, planning department, zoning board) that evaluates new development and redevelopment construction for construction site runoff?

Yes ☒ No ☐

9. Does the technical review process require an erosion prevention and sediment control plan with appropriate BMPs?

Yes ☒ No ☐

10. Does the review process include a requirement for pre-construction meeting between the municipality and site developer, for priority construction sites?

Yes ☒ No ☐

11. If there is a review process, provide a brief narrative or a flow chart of the process, describing the process steps, responsible personnel, and criteria used for evaluation of information or plans that are submitted: All plans are reviewed by the City Engineer which is a licensed professional engineer with a TDEC Level I & II Certification as well as CPESC. Review is based on engineering principals as well as TDEC guidelines and regulations. The Cheif Inspector, TDEC Level I & II Certified, also performs a review of the construction plans. All plans must be approved/signed by the City Engineer before a permit is issued.

12. Does the municipality presently have procedures in place for receipt and consideration of information and complaints submitted by the public?

Yes ☒ No ☐

If yes, provide a brief narrative of the receipt process and procedures, describing process steps, responsible departments, personnel (by title). The City Engineer receives all complaints submitted by the public. If a resolution can not be met, an application may be submitted to the Stormwater Board of Appeals to be heard.

13. Does the municipality presently have personnel and procedures in place for construction site runoff inspection?

Yes ☒ No ☐

14. Does the program provide for pre-construction meeting and monthly inspection of priority construction activities?

Yes ☒ No ☐

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

15. Does the municipality presently have procedures and personnel in place for enforcement to the maximum extend for violations of construction site requirements?

Yes ☒ No ☐

16. Does the municipality use a Stop Work or similar order to enforce compliance with construction site policies and requirements?

Yes ☒ No ☐

17. How are enforcement actions documented? All enforcement actions are documented in a database. Notice of Violations are also sent to the violator via certified mail.

18. Have MS4 inspectors who conduct inspections of construction sites received certification under the Tennessee Fundamentals of Erosion Prevention and Sediment Control, Level 1, and construction site plan reviewers a certificate of completion from the Tennessee Erosion Prevention and Sediment Control Design Course, Level 2?

Yes ☒ No ☐

B. Proposed Activities:

1. List the BMPs that you will implement in the area of Construction Site Runoff Program. These should be based on a set of priorities that you have identified in the area of Construction Site Runoff Program. Provide a short descriptive name to the BMP in the left column and more description in the right column.

PROPOSED BEST MANAGEMENT PRACTICES FOR CONSTRUCTION SITE RUNOFF PROGRAM		
BMP	Name	DESCRIPTION
3A.	Construction Outreach	Distribute educational information to contractors regarding prevention of construction site runoff through materials and classes.
3B.	Construction Inspection	Perform inspections of construction sites to ensure erosion control measures are installed properly and maintained regularly. Erosion control measures will also be evaluated for effectiveness. If determined not effective the measure will be enhanced or replaced.
3C.	Continuing Education	Personnel involved in plan review and/or site inspection will pursue continuing education to stay abreast of stormwater regulations and best management practices.
3D.	Plan Review	Plan review will be conducted on all new development, redevelopment, and building permits to ensure compliance with stormwater regulations and best management practices.

If you have additional BMPs to list, include in a separate attachment.

2. Describe specific groups that will be targeted, if applicable: Developers, Contractors, City Personnel

C. Measurable Goals and Implementation Milestones

Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

D. Administrative Information

ADMINISTRATIVE INFORMATION FOR CONSTRUCTION SITE RUNOFF PROGRAM	
PRIMARY CONTACT	POSITION OR TITLE
Emily Harrell	City Engineer

Identify other Department(s) that will be involved and their role.

OTHER DEPARTMENT(S)	ROLE
Construction Inspection	Distribute information to contractors, perform inspections of sites, plan/permit review, continuing education

**Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)**

Administration	Appeals

Identify if you will partner with another MS4 Operator, or with another institution (e.g. Chamber of Commerce, Environmental interest organizations, civic groups) in order to carry out the chosen BMPs.

ENTITY	BMP

Will another governmental entity be responsible for implementing one or more chosen BMPs? If so, identify the entity and which BMP(s) it will implement. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule.

ENTITY	BMP

SECTION 4 - PERMANENT STORMWATER MANAGEMENT AT NEW DEVELOPMENT AND REDEVELOPMENT

A. Current Activities:

The following is a set of questions on your current Permanent Stormwater Management in New Development and Redevelopment Program. These questions are intended to highlight minimum program requirements under the MS4 permit. For MS4s who have not been previously covered under an MS4 permit, each element not currently performed must be implemented by the dates identified in Sub-part 4.1.1 of the permit. Thus, each question with a "No" answer must be addressed with a solution in the MS4's proposed program.

1. Does the municipality currently have in place mechanisms or strategies to address permanent stormwater runoff management from new development or redevelopment projects that result in land disturbance of one acre or more? For example, land use planning requirements, zoning directives, site-based pollutant removal controls; stormwater detention or storage; practices that infiltrate stormwater; vegetative practices.

Yes ☒ No ☐

If yes, provide a brief narrative of - and/or references to - the structural and non-structural strategies, describing strategies implemented, Best Management Practices allowed, technical guidance, responsible departments, and personnel (by title): The City's Land Development Regulations Chapter III Zoning Regulations provide a mechanism to address permanent stormwater runoff management. Section 7 Stormwater Management Practices address both water quantity and quality, encouraging the integration of stormwater management with the design of the built environment. Pollution prevention, infiltration, and preservation of the natural environment are goals of these standards. Additionally, Section 12 Streamside Management Buffers outlines requirements for streamside buffers. The minimum buffer width is 50ft although depending on drainage area or pollution hazards additional buffer may be required. Other sections in the Zoning Regulations reference stormwater runoff management as well. The City Engineer, Planning Director and City Manager are responsible for upholding the Zoning Regulations.

2. Do you currently have an ordinance or regulatory mechanism that addresses permanent stormwater runoff management from new development and redevelopment projects? If yes, reference the page number and paragraph number. If no, proceed to the next section on permanent stormwater management plans review.

Yes ☒ No ☐ Page Number 288 Paragraph Number A-C

3. Does the ordinance or regulatory mechanism require controls to treat pollutants in stormwater runoff? If yes, note page number and paragraph number.

Yes ☐ No ☒ Page Number _____ Paragraph Number _____

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

4. Does the ordinance or regulatory mechanism require (explicitly or implicitly) that controls be implemented for any new development or redevelopment projects greater than or equal to one acre, including projects less than one acre that are part of a large common plan of development or sale, that discharge into your small MS4? If yes, note page number and paragraph number.

Yes ☐ No ☒ Page Number _____ Paragraph Number _____

5. Does the ordinance or regulatory mechanism contain or reference technical standards for water quality controls? If yes, note page number and paragraph number.

Yes ☐ No ☒ Page Number _____ Paragraph Number _____

6. Does the ordinance or regulatory mechanism clearly define the criteria for submittal -who must submit - of permanent stormwater management design information or plans? If yes, note page number and paragraph number.

Yes ☒ No ☐ Page Number 23 Paragraph Number D.4.d.1.

7. Does the ordinance or regulatory mechanism require approval prior to construction of permanent stormwater management controls? If yes, note page number and paragraph number.

Yes ☒ No ☐ Page Number 26 Paragraph Number 6.c.

8. Does the ordinance or regulatory mechanism require re-submittal of permanent stormwater management design information or plans if site plans change after the initial design has been approved? If yes, note page number and paragraph number.

Yes ☒ No ☐ Page Number 26 Paragraph Number 6.c.

9. Does the ordinance or regulatory mechanism give the MS4 owner/operator the authority to penalize the owner of permanent stormwater management controls for violations? If yes, note page number and paragraph number.

Yes ☒ No ☐ Page Number 18-59 Paragraph Number 18-605

10. Does the ordinance or regulatory mechanism require that permanent stormwater management controls have adequate and long-term operation and maintenance? If yes, note page number and paragraph number. If no, describe how the MS4 owner/operator maintains permanent stormwater management controls: _____

Yes ☒ No ☐ Page Number 18-55 Paragraph Number 18-604

11. Does the ordinance or regulatory mechanism require establishment and maintenance of water quality riparian buffers in areas of new development and redevelopment?

Yes ☒ No ☐

12. Does the municipality presently have in place a technical review process (i.e. engineering department, planning department, zoning board) that evaluates new development and redevelopment with regard to the impact that permanent stormwater runoff will have on receiving streams?

Yes ☒ No ☐

If Yes, provide a brief narrative or a flow chart of the review process, describing the process steps, responsible personnel (by department, title and contact person), and criteria used for evaluation of information or plans that are submitted: The City's Technical Review Committee, which consists of the City Planner and City Engineer, reviews all elements of proposed developments including permanent stormwater runoff. Recommendations from the Technical Review Committee are submitted to the Municipal Planning Commission for Final Approval of the Preliminary Plat or Final Site Plan. The City Engineer also reviews and approves all construction plans for these developments.

B. Proposed Activities:

**Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)**

List the BMPs that you will implement in the area of the Permanent Stormwater Management Plans Review. These should be based on a set of priorities that you have identified in the area of the Permanent Stormwater Management Plans Review. Provide a short descriptive name to the BMP in the left column and more description in the right column.

PROPOSED BEST MANAGEMENT PRACTICES FOR PERMANENT STORMWATER PLANS REVIEW		
BMP	Name	DESCRIPTION
4A.	SCM Program	Develop permanent stormwater management program
4B.	Plan Review	Review all new development and redevelopment for adequate permanent stormwater control measures
4C.	Permanent SCM Inspection	Perform inspections of permanent stormwater control measures during and after construction.
4D.	Permanent SCM Outreach	Educate developers, engineers, and residents about permanent stormwater control measures and State/City regulations of such measures.

If you have additional BMPs to list, include in a separate attachment.

Describe the specific groups that will be targeted, if applicable? Developers, Engineers, Residents

C. Measurable Goals and Implementation Milestones:

Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

D. Administrative Information:

ADMINISTRATIVE INFORMATION FOR PERMANENT STORMWATER MANAGEMENT PLANS REVIEW	
PRIMARY CONTACT	POSITION OR TITLE
Emily Harrell	City Engineer

Identify other Department(s) that will be involved and their role.

OTHER DEPARTMENT(S)	ROLE
Planning	Plan review
Construction Inspection	Plan review, inspection
Administration	Plan review, appeals

Identify if you will partner with another MS4 Operator, or with another institution (e.g. Chamber of Commerce, Environmental interest organizations, civic groups) in order to carry out the chosen BMPs.

ENTITY	BMP

Will another governmental entity be responsible for implementing one or more chosen BMPs? If so, identify the entity and which BMP(s) it will implement. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule.

ENTITY	BMP

SECTION 5 - POLLUTION PREVENTION/GOOD HOUSEKEEPING FOR MUNICIPAL OPERATIONS

A. Current Activities:

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

The following is a set of questions on your current Pollution Prevention/Good Housekeeping for Municipal Operations Program. These questions are intended to highlight minimum program requirements under the MS4 permit. Each question with a "No" answer must be addressed with a solution in the MS4's proposed program.

1. Does the municipality's current Pollution Prevention/Good Housekeeping program provide annual training for employees responsible for municipal operations at facilities within the jurisdiction of the permittee that handle, generate and/or store materials which constitute a potential pollutant of concern for MS4s? Examples of these materials may include, but are not limited to, lubricants, fuels, sand, gravel, soil, salt, pesticide, fertilizer, garbage, trash, clippings, vehicles, equipment, and other wastes.

Yes ☒ No ☐

2. Are training activities documented? If yes, describe training and method of record-keeping: Training is documented by sign-in sheet.

Yes ☒ No ☐

3. Has the MS4 owner/operator obtained a Tennessee Multi-Sector General Permit or a no-exposure certification for all qualifying municipal industrial activities? If yes, give permit numbers or attach copies of the No-Exposure Certification form.

Yes ☒ No ☐ Permit Numbers(s) TN007 _____
8255

4. List municipal operations or facilities that have a potential for contaminating stormwater runoff such as the following: streets, roads, highways, municipal parking lots, maintenance and storage yards, fleet or maintenance shops with outdoor storage areas, salt/sand storage locations, snow disposal areas operated by the MS4, and waste disposal, storage, and transfer stations. If there is more than one facility for a given type of operation; give the number of such facilities. Indicate if an operation and maintenance plan, which includes maintenance activities, schedules and the proper disposal of waste from related structural and non-structural stormwater controls, has been implemented for each facility or operation.

FACILITY OR TYPE OF OPERATION	NUMBER OF FACILITIES	OPERATION AND MAINTENANCE PLAN IMPLEMENTED?
Roads	80 miles	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Municipal Parking Lots	5	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
Public Works Facility	1	Yes <input checked="" type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>
		Yes <input type="checkbox"/> No <input type="checkbox"/>

B. Proposed Activities:

List the BMPs that you will implement in the area of the Pollution Prevention and Good Housekeeping Program. These should be based on a set of priorities that you have identified in the area of the Pollution Prevention and Good Housekeeping Program. Provide a short descriptive name to the BMP in the left column and more description in the right column.

**Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)**

In addition to considering industrial-type operations, you must also consider municipal infrastructure, and related maintenance activities, maintenance schedules and long-term inspection procedures for structural controls and the proper disposal of waste from storm sewers/catch basins.

PROPOSED BEST MANAGEMENT PRACTICES FOR POLLUTION PREVENTION AND HOUSEKEEPING		
BMP	Name	DESCRIPTION
5A.	Employee Training	Conduct training for new and existing employees.
5B.	Facility Inspection	Perform inspections of municipal facilities
5C.		
5D.		

If you have additional BMPs to list, include in a separate attachment.

Provide specific groups that will be targeted, if applicable: City Personnel, Contractors

C. Measurable Goals and Implementation Milestones:

Attached at the end of this NOI is an addendum to list BMP Measurable Goals and Implementation Milestones. You must complete the addendum, providing more details on the goals and milestones for each BMP outlined in this NOI.

D. Administrative Information:

ADMINISTRATIVE INFORMATION FOR POLLUTION PREVENTION AND HOUSEKEEPING	
PRIMARY CONTACT	POSITION OR TITLE
Emily Harrell	City Engineer

Identify other Department(s) that will be involved and their role.

OTHER DEPARTMENT(S)	ROLE
Public Works	Inspection and training
Parks and Recreation	Inspection and training

Identify if you will partner with another MS4 Operator, or with another institution (e.g. Chamber of Commerce, Environmental interest organizations, civic groups) in order to carry out the chosen BMPs.

ENTITY	BMP

Will another governmental entity be responsible for implementing one or more chosen BMPs? If so, identify the entity and which BMP(s) it will implement. Include a copy of the interlocutory agreement, or contract, or proposed agreement with execution schedule.

ENTITY	BMP

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

ADDENDUM TO SMALL MS4 NPDES PERMIT NOI - BMPs MEASURABLE GOALS AND MILESTONES

The purpose of this addendum is to record the measurable goals for each BMP, and the dates (month and year) by which interim actions are to be accomplished. Space is given for four BMPs for each of the six minimum measures. If necessary, attach additional BMP MEASURABLE GOALS AND MILESTONES as a separate attachment.

Measurable goals are BMP design objectives, or goals that will quantify the progress of implementing the actions or performance of a BMP. They are ways to measure activities or effects of a BMP. For each of the six minimum measures and for each BMP, define the measurable goal you will use to monitor effectiveness of this BMP. The BMPs you list here should match exactly those given in Part V., 1-5 of this NOI. For purposes of this NOI, the Public Education and Outreach and Public Involvement/Participation minimum measures have been combined.

For each BMP, establish milestones for implementation. These tables are set up for once/year milestones. You may change the milestone dates to time frames less than one year.

BEST MANAGEMENT PRACTICES FOR PUBLIC EDUCATION AND PUBLIC PARTICIPATION	
BMP 1A	MEASURABLE GOALS AND MILESTONES
Goal(s)	Minimize various types of waste in local roadside ditches and streams
Milestone Year 1	Adopt a Road Program - 4/year/location Community Clean-up Day - 2/year Keep Lakeland Beautiful Clean-up Events - 6/year
Milestone Year 2	Adopt a Road Program - 4/year/location Community Clean-up Day - 2/year Keep Lakeland Beautiful Clean-up Events - 6/year
Milestone Year 3	Adopt a Road Program - 4/year/location Community Clean-up Day - 2/year Keep Lakeland Beautiful Clean-up Events - 6/year
Milestone Year 4	Adopt a Road Program - 4/year/location Community Clean-up Day - 2/year Keep Lakeland Beautiful Clean-up Events - 6/year
Milestone Year 5	Adopt a Road Program - 4/year/location Community Clean-up Day - 2/year Keep Lakeland Beautiful Clean-up Events - 6/year
BMP 1B	MEASURABLE GOALS AND MILESTONES
Goal(s)	Distribute of stormwater education materials through various outlets including: City events, local publications, radio, television, City website, social media, etc. targeting residents, children, developers/contractors, and local businesses.
Milestone Year 1	Participate in City sponsored events Participate in TN Assoc. of Broadcasters (TAB) Program Distribute new resident packets Submit articles to local newsletter Post seasonal tips on local cable channel, website and social media outlets Include material with construction related permit applications.
Milestone Year 2	Participate in City sponsored events Participate in TN Assoc. of Broadcasters (TAB) Program Distribute new resident packets Submit articles to local newsletter Post seasonal tips on local cable channel, website and social media outlets Include material with construction related permit applications.
Milestone Year 3	Participate in City sponsored events Participate in TN Assoc. of Broadcasters (TAB) Program Distribute new resident packets Submit articles to local newsletter Post seasonal tips on local cable channel, website and social media outlets Include material with construction related permit applications.
Milestone Year 4	Participate in City sponsored events Participate in TN Assoc. of Broadcasters (TAB) Program

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

	Distribute new resident packets Submit articles to local newsletter Post seasonal tips on local cable channel, website and social media outlets Include material with construction related permit applications.
Milestone Year 5	Participate in City sponsored events Participate in TN Assoc. of Broadcasters (TAB) Program Distribute new resident packets Submit articles to local newsletter Post seasonal tips on local cable channel, website and social media outlets Include material with construction related permit applications.

BMP 1C	MEASURABLE GOALS AND MILESTONES
Goal(s)	Educate residents and contractors about types of permanent stormwater control measures, installation methods, and maintenance requirements focusing on run-off reduction and pollution prevention for residential and commercial sites.
Milestone Year 1	Host a TN Smart Yards Class with City of Bartlett Develop a post construction run-off reduction presentation for developers/contractors
Milestone Year 2	Host a TN Smart Yards Class with City of Bartlett Host a post construction run-off reduction class for developers/contractors
Milestone Year 3	Host a TN Smart Yards Class with City of Bartlett Host a post construction run-off reduction class for developers/contractors
Milestone Year 4	Host a TN Smart Yards Class with City of Bartlett Host a post construction run-off reduction class for developers/contractors
Milestone Year 5	Host a TN Smart Yards Class with City of Bartlett Host a post construction run-off reduction class for developers/contractors

BMP 1D	MEASURABLE GOALS AND MILESTONES
Goal(s)	Clean-up along stream buffers and replant with native vegetation and trees to increase buffer widths.
Milestone Year 1	Sponsor stream clean up and planting event
Milestone Year 2	Sponsor stream clean up and planting event
Milestone Year 3	Sponsor stream clean up and planting event
Milestone Year 4	Sponsor stream clean up and planting event
Milestone Year 5	Sponsor stream clean up and planting event

BEST MANAGEMENT PRACTICES FOR ILLICIT DISCHARGE DETECTION AND ELIMINATION	
BMP 2A	MEASURABLE GOALS AND MILESTONES
Goal(s)	Detect illicit discharges
Milestone Year 1	Inspect 1/5 of all storm sewer inlets
Milestone Year 2	Inspect 1/5 of all storm sewer inlets Conduct Visual Stream Assessment
Milestone Year 3	Inspect 1/5 of all storm sewer inlets
Milestone Year 4	Inspect 1/5 of all storm sewer inlets
Milestone Year 5	Inspect 1/5 of all storm sewer inlets

BMP 2B	MEASURABLE GOALS AND MILESTONES
Goal(s)	Distribute educational material to potential "hot spots"
Milestone Year 1	Develop educational material for septic system owners, restaurants, and automotive repair/oil change businesses
Milestone Year 2	Distribute educational material to septic system owners
Milestone Year 3	Distribute educational material to restaurants
Milestone Year 4	Distribute educational material to automotive repair/oil change businesses
Milestone Year 5	Distribute educational material to septic system owners

BMP 2C	MEASURABLE GOALS AND MILESTONES
Goal(s)	Monitor "hot spot" locations for potential illicit discharges
Milestone Year 1	Inspect all "hot spot" locations

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

Milestone Year 2	Inspect all "hot spot" locations
Milestone Year 3	Inspect all "hot spot" locations
Milestone Year 4	Inspect all "hot spot" locations
Milestone Year 5	Inspect all "hot spot" locations
BMP 2D	MEASURABLE GOALS AND MILESTONES
Goal(s)	Prevent illicit discharges
Milestone Year 1	Host Community Clean Up Day events (Spring/Fall) Facilitate Adopt a Road Program
Milestone Year 2	Host Community Clean Up Day events (Spring/Fall) Facilitate Adopt a Road Program
Milestone Year 3	Host Community Clean Up Day events (Spring/Fall) Facilitate Adopt a Road Program
Milestone Year 4	Host Community Clean Up Day events (Spring/Fall) Facilitate Adopt a Road Program
Milestone Year 5	Host Community Clean Up Day events (Spring/Fall) Facilitate Adopt a Road Program

BEST MANAGEMENT PRACTICES FOR CONSTRUCTION SITE RUNOFF PROGRAM	
BMP 3A	MEASURABLE GOALS AND MILESTONES
Goal(s)	Educate contractors regarding prevention of construction site runoff
Milestone Year 1	Develop contractor education program
Milestone Year 2	Include educational materials with permits Conduct best management classes with Contractors
Milestone Year 3	Include educational materials with permits
Milestone Year 4	Include educational materials with permits Conduct best management classes with Contractors
Milestone Year 5	Include educational materials with permits

BMP 3B	MEASURABLE GOALS AND MILESTONES
Goal(s)	Ensure erosion control measures are installed properly and maintained regularly
Milestone Year 1	Inspect construction sites
Milestone Year 2	Inspect construction sites
Milestone Year 3	Inspect construction sites
Milestone Year 4	Inspect construction sites
Milestone Year 5	Inspect construction sites

BMP 3C	MEASURABLE GOALS AND MILESTONES
Goal(s)	Continuing education on new stormwater regulations and best management practices.
Milestone Year 1	Attend continuing education classes
Milestone Year 2	Attend continuing education classes
Milestone Year 3	Attend continuing education classes
Milestone Year 4	Attend continuing education classes
Milestone Year 5	Attend continuing education classes

BMP 3D	MEASURABLE GOALS AND MILESTONES
Goal(s)	Ensure compliance with stormwater regulations and best management practices.
Milestone Year 1	Review all new development and redevelopment construction plans
Milestone Year 2	Review all new development and redevelopment construction plans
Milestone Year 3	Review all new development and redevelopment construction plans
Milestone Year 4	Review all new development and redevelopment construction plans
Milestone Year 5	Review all new development and redevelopment construction plans

BEST MANAGEMENT PRACTICES FOR PERMANENT (POST-CONSTRUCTION) STORMWATER MANAGEMENT PROGRAM

BMP 4A	MEASURABLE GOALS AND MILESTONES
---------------	----------------------------------------

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

Goal(s)	Develop permanent stormwater management program
Milestone Year 1	Develop permanent stormwater management program Educate City personnel and Engineers on program elements
Milestone Year 2	Implement permanent stormwater management program
Milestone Year 3	Implement permanent stormwater management program
Milestone Year 4	Implement permanent stormwater management program
Milestone Year 5	Implement permanent stormwater management program
BMP 4B	MEASURABLE GOALS AND MILESTONES
Goal(s)	Review all new development and redevelopment for adequate permanent stormwater control measures
Milestone Year 1	Plan review
Milestone Year 2	Plan review
Milestone Year 3	Plan review
Milestone Year 4	Plan review
Milestone Year 5	Plan review

BMP 4C	MEASURABLE GOALS AND MILESTONES
Goal(s)	Inspect permanent stormwater control measures during and after construction.
Milestone Year 1	Perform site inspection
Milestone Year 2	Perform site inspection
Milestone Year 3	Perform site inspection
Milestone Year 4	Perform site inspection
Milestone Year 5	Perform site inspection

BMP 4D	MEASURABLE GOALS AND MILESTONES
Goal(s)	Educate developers, engineers, and residents about permanent stormwater control measures and State/City regulations of such measures.
Milestone Year 1	Develop education materials
Milestone Year 2	Distribute materials Conduct classes on design, installation and maintenance
Milestone Year 3	Distribute materials Conduct classes on design, installation and maintenance
Milestone Year 4	Distribute materials Conduct classes on design, installation and maintenance
Milestone Year 5	Distribute materials Conduct classes on design, installation and maintenance

BEST MANAGEMENT PRACTICES FOR MUNICIPAL POLLUTION PREVENTION AND GOOD HOUSEKEEPING	
BMP 5A	MEASURABLE GOALS AND MILESTONES
Goal(s)	Educate employees on stormwater pollution prevention .
Milestone Year 1	New employee training
Milestone Year 2	New employee training
Milestone Year 3	New & existing employee training
Milestone Year 4	New employee training
Milestone Year 5	New employee training
BMP 5B	MEASURABLE GOALS AND MILESTONES
Goal(s)	Maintain good housekeeping practices
Milestone Year 1	Inspect municipal facilities
Milestone Year 2	Inspect municipal facilities
Milestone Year 3	Inspect municipal facilities
Milestone Year 4	Inspect municipal facilities
Milestone Year 5	Inspect municipal facilities

Phase II Stormwater Permit Notice of Intent (NOI)
Phase II Municipal Separate Storm Sewer Systems (MS4)

BMP 5C	MEASURABLE GOALS AND MILESTONES
Goal(s)	
Milestone Year 1	
Milestone Year 2	
Milestone Year 3	
Milestone Year 4	
Milestone Year 5	

BMP 5D	MEASURABLE GOALS AND MILESTONES
Goal(s)	
Milestone Year 1	
Milestone Year 2	
Milestone Year 3	
Milestone Year 4	
Milestone Year 5	